

S-22 Nov. 2011 AC after Circulars from Circular No.47 & onwards - 2 -

**DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY**

**CIRCULAR NO.ACAD/NP/CAS/Regulation-1893/47/2011**


It is hereby notified for the information of all concerned that, on the recommendations of Academic Council, the Management Council at its meeting held on 14-11-2011, has accepted the "Regulation-1893 pertaining to Eligibility conditions for under Career Advancement Scheme of Assistant Professors in Affiliated Colleges / Institutions for all faculties as laid down by Notifications of University Grants Commission published dated 30th June 2010 and Government of Maharashtra published by resolution dated 15/2/2011 as appended herewith.

All concerned are requested to note the contents of this Circular for their information and necessary action.

University Campus,  
Aurangabad-431 004.  
REF.No.ACAD/NP/REG.-1893/  
28778-29178

Date:- 05-12-2011.

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**DIRECTOR,**  
**Board of College and**  
**University Development.**

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**Copy forwarded with compliments to:-**

- 1] **The Principals, affiliated concerned Colleges,  
Dr. Babasaheb Ambedkar Marathwada University.**

**Copy to :-**

- 1] The Controller of Examinations,
- 2] The Record Keeper,  
Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

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S\*/051211/-



**2) Required qualification of Assistant Professors for promotion under CAS from stage 2 to stage 3 i.e. revised Pay Band of Rs.15,600-39,100, with AGP 8,000.**

- a) An Assistant Professors who have 5 years of regular service in second grade. And the minimum Annual Average API score for Assessment Period would be required **110 Point shall be eligible to promotion in the Third Grade under CAS for College and University Teachers. 100 and 10 Point should be required compulsory from Category-I, II and III respectively out of determined API Score i.e. 110.**
- b) Any Course/Programme from among the categories of refresher courses methodology workshops, Training, Teaching - Learning -revaluation technology programmes, soft skills development programmes and faculty development programmes of 2/3 week duration during the service of stage 2 or Second Grade.

**3) Required qualification of Assistant Professors for promotion under CAS from stage 3 to stage 4 i.e. Associate Professors of Pay Band of Rs.37,400-67,000, with AGP 9,000.**

- a) An Assistant Professors who has completed 3 years service in Third Grade and the minimum Annual Average API score for Assessment Period would be required **115 Point and 50 Point by Expert Assessment shall be eligible to promotion in Fourth Grade i.e. for the post of Associate Professor under CAS for College and University Teachers. 100 and 15 Point should be required compulsory from Category-I, II and III respectively out of determined API Score i.e. 115.**
- b) At Least three publications in the entire period as Assistant Professor ( Twelve years ) however, in the case of College Teacher, an exemption of one publication will be given to M.Phil. holders and an exemption of two publication will be given to Ph.D. holders.
- c) One Course/Programme from among the categories of methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, soft skills Development programmes and faculty development programmes of minimum one week duration during the period of service of 3rd grade.
- d) Should have obtained a Ph.D degree or has equivalent published work.**

**4) Required qualification of Assistant Professors for Promotion Under CAS from Stage 4<sup>th</sup> to 5<sup>th</sup>, i.e. Associate Professors to Professors in Pay Band of Rs. 37,400 67,000 with AGP 10,000.**

- a) An Associate Professors who has completed 3 years service in 4th grade and the minimum Annual Average API score for Assessment Period would be required **120 Point and 50 Point by Expert Assessment shall be eligible to Promotion in the 5<sup>th</sup> Grade i.e. for the post of Professor as per UGC regulation and** under CAS for College and University Teachers. **100 and 20 Point should be required compulsory from Category-I, II and III respectively out of determined API Score i.e. 120.**
- b) A minimum of 5 publications since the period that the Teacher is placed in Third Grade Service .
- c) Should have obtained a Ph.D degree or has equivalent published work.**

**Note:**

- 1) If a Teacher is considered for CAS Promotion in 2010, One year API scores for 2009-10 alone will be required for assessment. In case of a Teacher being considered for CAS Promotion in 2011, Two Years average of API Scores, for I & II categories will be required for assessment and so on leading progressively for the complete assessment period. For category III ( Research and Academic Contributions) , API Score to this category will be applied for the entire assessment period.
- 2) Candidates who do not fulfill the minimum score requirement under the API scoring system proposed in the regulation i.e. those who obtain less than **required API score** in the entire assessment of the Selection / Screening process will have to be re-assessed only after a minimum period of one year. The date of promotion shall be the date on which he/she has been successfully re-assessed.
- 3) If the candidate does not succeed in the first assessment, but succeeds in the eventual assessment his/ her promotion will be deemed to be from the date of successful assessment.
- 4) Ten percent [10%] of the number of the Posts of Associate Professor in an Under Graduate College shall be that of Professors and shall be subject to the same criteria for selection / appointment as that of Professor in Universities.

Provided that there shall be no more than one post of Professor in each department provided further that one fourth (25%) of the post of Professor in Under Graduate College shall be directly recruited or filled on deputation by eligible teacher and the remaining three-fourth (75%) of posts of Professors shall be filled by CAS Promotion among eligible Associate Professor of the relevant department of the Under Graduate College.

- 5) Incumbent Readers and Lecturers (Selection Grade) who have completed three years in the old Pay Scale of Rs. 12,000-18,300 on 1st January,2006 shall be placed in the Pay Band IV of Rs. 37,400-67,000 with AGP of 9,000/- and shall be re designated as Associate Professor.
- 6) Incumbent Readers and Lecturers (Selection Grade) who have not completed three years in the Pay Scale of Rs.12,000-8,300 on or after 1st January,2006 shall be placed the appropriate stage in the Pay Band of Rs. 15,600-39,100 with AGP of 8,000 till they complete three years of service in the grade of Lecturer (Selection Grade) / Readers and thereafter shall be placed in the higher Pay Band IV of Rs. 37,000-67,000 and accordingly re designated as Associate Professor.
- 7) Associate Professor completing three years of service in the API of Rs.9,000 and possessing a Ph.D. Degree in the relevant discipline shall be eligible to be appointed and designated as Professor subject to satisfying the required credit point as per API based on PBAS methodology as per resolved by University i.e. API score required as per rule and shall also be **50 Point by Expert Assessment** and thereafter he/she shall be placed in the higher Pay Band IV of Rs. 37,400-67,000 with AGP Rs.10,000.
- 8) **Required research Publication for promotion from the post of Assistant Professor to Associate Professor in college shall be as follows:**
  - a) For those who possess a Ph.D. Degree, a minimum of one publication made during the period of service as Assistant Professor.
  - b) For those with a M. Phil. Degree, a minimum of two publications made during the period of service as Assistant Professor.
  - c) For those without Ph. D. or a M. Phil. Degree, at least three publications made during the period of service as Assistant Professor.

**DR. BABASASHEB AMBEDKAR MARATHWADA UNIVERSITY,  
AURANGABAD.**

**Composition of CAS Committee for Stage- 2, 3, 4 & 5**

**The Screening /Evaluation/Selection Committee for Stage- 2, 3, 4 & 5 under CAS promotion of Assistant Professors/Equivalent Cadres in Librarians/ Physical Education from One AGP to the other higher AGP shall consist for College Teacher.**

- a) **The Principal of College [Chairman]**
  - b) **The Nominee of the Vice-Chancellor (Representative of SC/ ST/ OBC/ Minority / Women and Physically Handicapped persons).**
  - c) **Two subject experts in the concerned subject nominated by the Vice-Chancellor from the University panel of experts**
  - d) **One subject-expert not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel from the list of subject experts approved by the relevant statutory body of the University concerned.**
  - e) **Nominee of the Director of Higher Education or Joint Director of Higher Education**
  - f) **The Head of the Department of the concerned subject from the college. [Secretary]**
- 2) **The quorum for these Committees in both categories mentioned above shall be Five including one university subject expert.**

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S\*/-121211/-update by Office.





**13. Address for correspondence (with Pin code) :-**


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**14. Permanent Address (with Pincode) :-**


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Telephone No :- \_\_\_\_\_

Email :- \_\_\_\_\_

**15. Academic Qualifications (Matric to Post Graduation) :-**

Examination	University/ Board	Month & Year of Passing	Subjects Spl./Gen.		Marks		% of Marks	Class/Div. /Grade awarded
			Prin	Sub	Obtained	Out of		
Matriculation/ S.S.C./S.S.L.C.								
Higher Secondary/ Pre-University/ Intermediate								
Bachelor's Degree								
Master's Degree								
Any Others								

**16. Research Degree(s)**

Degrees	Title	Date of award	University
M. Phil. / M.Lit			
Ph.D./D. Phil			
D.Sc/D. Litt			

**17. Positions held prior to joining this institution (Please attach separate sheet if necessary)**

Designation	Name of Employer	Date of		Salary with Grade	Reason of leaving
		Joining	leaving		

**18. Positions held in this institution :-**

Designation	Department	Period of working	
		From	To

**19. Period of teaching experience :**

P.G. Classes (in years) \_\_\_\_\_

U.G. Classes (in years) \_\_\_\_\_

**20. Research Experience excluding years spent for M. Phil / Ph. D (in years)\_\_\_\_\_**

**21. Fields of Specialization under the Subject / Discipline**

(a) \_\_\_\_\_

(b) \_\_\_\_\_

**22. Academic Staff College Orientation / Refresher Courses attended :**

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency

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**PART B : ACADEMIC PERFORMANCE INDICATORS**

(Please see detailed instructions of this PBAS proforma before filling out this section)

**CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES****(I) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)**

Sr. No.	Course / Paper	Level	Mode of Teaching*	Hours per week allotted	Actual Period taken by teachers	% of classes taken as per documented record

\* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score) up to 80% performance, below which no score may be given	
(b)	Teaching workload in excess of UGC norm (max score : 10)	

**(ii) Reading / Instructional material consulted and additional knowledge resources provided to students**

Sr. No.	Course / Paper	Consulted	Prescribed	Additional Resource provided
API score based on Preparation and imparting of knowledge / instruction as per curriculum & syllabus enrichment by providing additional resources to Students (max. score :20)				API Score

**(iii) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.**

S. No.	Short Description	API Score
	<b>Total Score (Max : 20)</b>	

**(iv) Examination Duties Assigned and Performed**

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
	<b>Total Score (Max :25)</b>			

**CATEGORY : II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

Please mention your contribution to any of the following :

Sr. No.	Type of Activity	Average Hrs/week	API Score
	(i) Extension, Co-curricular & field based Activities		
	Total (Max : 20)		
	(ii) Contribution to Corporate Life and Management of the Institution	Yearly / Semester wise responsibilities	API Score
	Total (Max : 15)		
	(iii) Professional Development Activities		
	Total (Max : 15)		
	<b>Total Score (i + ii + iii) (Max : 25)</b>		

**CATEGORY : III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS****A) Published Papers in Journals (Please attach separate sheet if necessary)**

Sr. No.	Title with page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor/ Citation, if any	No. of co-authors	Whether you are the main author	API Score

**B (i) Articles / Chapters published in Books (Please attach separate sheet if necessary)**

Sr. No.	Title with page Nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed	No of co-authors	Whether you are the main author	API Score

**ii) Full Papers in Conference Proceedings**

Sr. No.	Title with page Nos.	Details of Conference Publication	ISSN/ISBN No.	No. of co-authors	Whether you are the main author	API Score

**iii) Books Published as single author or as editor**

Sr. No.	Title with page nos.	type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

**III C) Ongoing and Completed Research Projects and Consultancies**

**(C) (i) Completed Projects, (ii) Ongoing Projects**

Sr. No.	Title	Agency	Period / date of Completion	Grant /Amount Mobilized (Rs. Lakh)	API Score

**(c) (iii) Completed Consultancies (iv) Ongoing Consultancies**

Sr. No.	Title	Agency	Period / date of Completion	Grant / Amount Mobilized (Rs. Lakh)	Whether policy document / patent as outcome	API Score

**(D) Research Guidance :-**

Sr. No.	Number Enrolled	Dissertations / Thesis Submitted	Degree awarded	API Score
M. Phil or equivalent				
Ph. D. or equivalent				

**(E) (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)  
(Please attach separate sheet if necessary)**

Sr. No.	Programme	Duration	Organized by	API Score

**(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia  
(Please attach separate sheet if necessary)**

Sr. No.	Title of the paper presented	Title of Conference / Seminar	Organized by	Whether* international /National/State /Regional/College or University level	API Score

\* a) International, b) National, c) State, d) Regional, e) College / University

**E (iii) Invited Lectures and Chairmanships at national or international conference/seminar etc.( Please attach separate sheet if necessary)**

<b>Sr. No.</b>	<b>Title of Lecture / Academic Session</b>	<b>Title of Conference / Seminar/ Symposia</b>	<b>Organized by</b>	<b>Whether international /National</b>	<b>API Score</b>

**IV. SUMMARY OF API SCORES**

	<b>Criteria</b>	<b>Last Academic Year</b>	<b>Total - API Score for Assessment Period</b>	<b>Annual Av. API Score for Assessment Period</b>
I	Teaching, Learning and Evaluation related activities			
II	Co-curricular, Extension, Professional development etc			
	Total I + II			
III	Research and Academic Contribution			

**PART C : OTHER RELEVANT INFORMATION**

**Please give details of any other credential, significant contributions, awards received (International, National, State) not mentioned earlier.**

Sr. No.	Details (Mention Year, value etc. where relevant)

**LIST OF ENCLOSURES :** *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

1	6
2	7
3	8
4	9
5	10

I certify that the information provided is correct as per records with the college university and / or documents enclosed along with the duly filled PBAS proforma.

Signature of the claimant with Designation

Place :-

Date :-

Forwarding remarks -

Signature of HOD / School  
Chairperson / Principal

Place :-

Date: -

**N:B:** The individual PBAS proforma duly filled in along with all enclosures, submitted for CAS promotion will be duly verified by the university/college as necessary to be placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.

**DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY, AURANGABAD**

Report of the Screening /Evaluation/Selection Committee for Stage-2 & 3 under Career Advancement Scheme to implement the process of CAS promotions from one AGP to the other higher AGP of Assistant Professor.

Name of the College :-----  
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Name of the Teacher: -----  
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A meeting of the Screening cum Evaluation Committee appointed to consider and evaluate the performance of the Assistant Professor as reflected in the Self appraisal Report for CAS promotion of Assistant Professor from one AGP to the other higher AGP in the College was held on ----- at ----- a.m. / p.m.

The following members were present:

- a) **The Principal of College [Chairman].**
- b) **The Nominee of the Vice-Chancellor (Representative of SC/ ST/ OBC/ Minority / Women and Physically Handicapped persons).**
- c) **Two subject experts in the concerned subject nominated by the Vice-Chancellor from the University panel of experts.**
- d) **One subject-expert not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel from the list of subject experts approved by the relevant statutory body of the University concerned.**
- e) **Nominee of the Director of Higher Education or Joint Director of Higher Education.**
- f) **The Head of the Department of the concerned subject from the college. [Secretary].**

After taking into consideration the information furnished by the Assistant Professors in his/her Self Appraisal Report regarding his/her Academic Qualifications and Academic and other achievements, the Committee recommends.

that Dr./Shri/Smt..... fulfils the conditions laid down by the State Government vide G.R. dated 15/02/2011 and other Circulars issued by the State Government from time to time for placement/ promotion to the post of Assistant Professor from one AGP to the other higher AGP, and therefore, be placed in:

- a) Assistant Professor in **Stage 2** : 15,600-39,100 ( AGP 7000)
- b) Assistant Professor in **Stage 3** : 15,600-39,100 ( AGP 8000)

With effect from.....

The candidate has secured ..... annual average API score during the assessment period as per P.B.A.S. under CAS hence the Committee recommend that Dr./Shri/Smt.....be placed in the **Stage 2/ Stage 3** in Pay Band III of Rs. 15,600-39,000 with the AGP Rs\_\_\_\_\_.

**Name and Signature of Screening cum Evaluation Committee Members:**

	<b>Committee</b>	<b>Name</b>	<b>Signature</b>
a)	<b>The Principal of College [Chairman]</b>		
b)	<b>The Nominee of the Vice-Chancellor (Representative of SC/ ST/ OBC/ Minority / Women and Physically Handicapped persons)</b>		
c)	<b>Two subject experts in the concerned subject nominated by the Vice-Chancellor from the University panel of experts</b>	1] 2]	
d)	<b>One subject-expert not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel from the list of subject experts approved by the relevant statutory body of the University concerned</b>		
e)	<b>Nominee of the Director of Higher Education or Joint Director of Higher Education</b>		
f)	<b>The Head of the Department of the concerned subject from the college. [Secretary]</b>		

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**DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY, AURANGABAD**

Report of the **Screening /Evaluation/Selection Committee** for **Stage- 4 & 5** under Career Advancement Scheme to implement the process of CAS promotions from **Assistant Professor to Associate Professor or Associate Professor to Professor.**

Name of the College :-----  
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Name of the Teacher: -----  
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A meeting of the **Screening Cum Selection Committee** appointed to consider and evaluate the performance of the Assistant Professor as reflected in the Self appraisal Report for CAS promotion of **Assistant Professor to Associate Professor or Associate Professor to Professor.** in the College was held on -----  
at ----- a.m. / p.m.

**The following members were present:**

	<b>Committee</b>	<b>Name</b>	<b>Signature</b>
a)	<b>The Principal of College [Chairman]</b>		
b)	<b>The Nominee of the Vice-Chancellor (Representative of SC/ ST/ OBC/ Minority / Women and Physically Handicapped persons)</b>		
c)	<b>Two subject experts in the concerned subject nominated by the Vice-Chancellor from the University panel of experts</b>	1] 2]	
d)	<b>One subject-expert not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel from the list of subject experts approved by the relevant statutory body of the University concerned</b>		
e)	<b>Nominee of the Director of Higher Education or Joint Director of Higher Education</b>		
f)	<b>The Head of the Department of the concerned subject from the college. [Secretary]</b>		

After taking into consideration the information furnished by the Assistant Professor in his/her Self Appraisal Report regarding his/her Academic Qualifications and Academic and other achievements, the Committee recommends.

that Dr./Shri/Smt.....  
 fulfils the conditions laid down by the State Government vide G.R. dated 15/02/2011  
 and other Circulars issued by the State Government from time to time for placement/  
 promotion to the post of Associate Professor / Professor, and therefore, be placed in:

- a) Associate Professor : RS. 37,400-67,000 with AGP Rs. 9,000.
- b) Professor : RS. 37,400-67,000 with AGP Rs. 10,000.

With effect from.....

The candidate has secured ..... annual average API score  
 during the assessment period and ..... Points in the Expert Assessment  
 Evaluation as per P.B.A.S. under CAS hence the Committee recommends that  
 Dr./Shri/Smt.....be placed  
 in the Pay Band IV of Rs. 37,400-67,000 with **AGP 9000** / in the Pay Band IV of Rs.  
 37,400-67,000 with **AGP 10000** and designated  
 as \_\_\_\_\_.

**Name and Signature of Selection Committee Members:**

	<b>Committee</b>	<b>Name</b>	<b>Signature</b>
a)	<b>The Principal of College [Chairman]</b>		
b)	<b>The Nominee of the Vice-Chancellor (Representative of SC/ ST/ OBC/ Minority / Women and Physically Handicapped persons)</b>		
c)	<b>Two subject experts in the concerned subject nominated by the Vice-Chancellor from the University panel of experts</b>	1]  2]	
d)	<b>One subject-expert not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel from the list of subject experts approved by the relevant statutory body of the University concerned</b>		
e)	<b>Nominee of the Director of Higher Education or Joint Director of Higher Education</b>		
f)	<b>The Head of the Department of the concerned subject from the college. [Secretary]</b>		

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## DETAILS FOR PBAS

APPENDIX – I: TABLE – I

### DR. BABASAHEB AMBEDKAR MARATHWAD UNIVERSITY, AURANGABAD.

SCORES FOR ACADEMIC PERFORMANCE INDICATORS (APIs) FOR CAREER ADVANCEMENT  
SCHEME (CAS) PROMOTIONS FOR COLLEGE & UNIVERSITY TEACHERS.

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#### CATEGORY - I

##### TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

**Brief Explanation:** Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; (b) domain knowledge; (c) participation in examination and evaluation; (d) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is 75. The self-assessment score should be based on objectively verifiable criteria wherever possible and will be finalized by the screening/ selection committee.

<b>Sr. No.</b>	<b>Nature of Activity</b>	<b>Maximum Score</b>
i	Lectures, seminars, tutorials, practical, contact hours undertaken as percentage of lectures allotted.	50
ii	Lectures or other teaching duties in excess of the UGC norms.	10
iii	Preparation and Imparting of knowledge / instruction as per curriculum; syllabus enrichment by providing additional resources to students.	20
iv	Use of participatory and innovative teaching-learning methodologies: updating of subject content, course improvement etc.	20
v	Examination duties (Invigilation, Question Paper setting, evaluation/assessment of answer scripts) as per allotment.	25
<b>Total Score</b>		<b>125</b>
<b>Minimum API Score required</b>		<b>75</b>

(i) Classes taken as per UGC rule:

Lectures / seminars / tutorials/ practical/ contact classes taken should be based on variable records. No score should be assigned if a teacher has taken less than 80% of the assigned classes.	<b>Maximum Score- 50</b>
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(ii) Extra classes taken exceeding UGC norms:

If teacher has taken classes exceeding UGC norms, then two points to be assigned for each extra hour of classes/ credit.	<b>Maximum Score- 10</b>
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(iii) Preparation and Imparting of knowledge:

<b>Indicators/Activities</b>	<b>Maximum Score</b>
Imparting of Knowledge / instruction as per curriculum with the prescribed material, Syllabus enrichment by providing additional resources to students. (Preparation of resource material, fresh reading materials, text book, manuals etc., 5- Points each).	20
<b>Maximum Aggregate Limit</b>	<b>20</b>

(iv) Use of Participatory and Innovative Teaching-Learning Methodologies:

<b>Indicators/Activities</b>	<b>Maximum Score</b>
Updating of courses, design of curriculum ( 5 per single course)	10
Use of Innovative teaching-learning methodologies; use of ICT; Updated subject content and course improvement. a. ICT Based Teaching material:10 points/Lecture(Min 10 L) b. Interactive Courses:5points/each c. Participatory Learning modules:5points/each	10
Use of ICT in T/L Process with computer-aided methods like Powerpoint / Multimedia/ Simulation/software's etc., (Use of any one of these in addition to Chalk & Board: 5 points each)	10
Developing and imparting Remedial/Bridge Courses and Counseling modules (Each activity:5points)	10
Developing and imparting soft skills/communication skills/personality development courses/modules (Each activity:5points)	10

Developing and imparting specialized teaching-learning programmes in physical education, library; innovative composition and creations in music, performing and visual arts and other traditional areas (Each activity :5points)	10
Organizing and conduction of popularization programmes/training courses in computer assisted teaching/web-based learning and e-library skills to students (a)Workshop/Training course :10 points each (b)Popularization program :5 points each	10
<b>Maximum Aggregate Limit</b>	<b>20</b>

(v) Examination Related Work:

<b>Indicators</b>	<b>Max. Score</b>
College/University end semester/Annual Examination work as per duties allotted. (Invigilation 100% compliance 5 points; Evaluation of answer scripts –100% compliance=10 points; Question paper setting –5points; Member of BOE 10 points, Member of 32/5 committee 10 points).	20
College/University examination/Evaluation responsibilities for internal/continuous assessment ( Test, Tutorial, Seminar etc.) work as allotted (100% compliance=10points)	10
Examination work such as coordination, or flying squad duties etc. ( C.S. 5 points, U.S. 5 points; J.C.S.10 points, Squad Member 10 points. )	10
<b>Maximum Aggregate Limit</b>	<b>25</b>

**CATEGORY II:  
CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT  
RELATED ACTIVITIES**

**Brief Explanation:** Based on the teacher's self-assessment, category II API scores are proposed for co-curricular and extension activities; and professional development related contributions. The minimum API required by teachers for eligibility for promotion is 15. A list of items and proposed scores is given below. It will be noticed that all teachers can earn scores from a number of items, whereas some activities will be carried out only by one or a few teachers. The list of activities is broad enough for the minimum API score required (15) in this category to accrue to all teachers. As before, the self-assessment score should be based on objectively verifiable criteria and will be finalized by the screening/selection committee. The table below gives groups of activities and API scores.

Sr. No.	Nature of Activity	Maximum Score
<b>i</b>	Student related co-curricular, extension and field based activities ( such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20
<b>ii</b>	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15
<b>iii</b>	Professional Development activities ( such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in category III below)	15
	<b>Total Score</b>	<b>50</b>
	<b>Minimum API Score Required</b>	<b>15</b>

**(i) Extension and Co-curricular & field based Activities:**

Nature of Activity	Maximum Score
A) Field Studies, Educational tour, Industry-implant training, placement activity (5 points each).	<b>10</b>
B) Positions held/Leadership role played in organization linked with Extension work and National Service Scheme(NSS), NCC, NSO or any other similar activity (Each activity 10 points).	<b>10</b>
C) Students and Staff Related Socio Cultural and Sports Programmes, campus Publications ( Departmental level 2 points, institutional level 5 points).	<b>10</b>
A) Community work such as values of National integration, Environment democracy, socialism, Human Rights, peace, scientific temper: flood or drought relief, small family norms etc. (5 points each).	<b>10</b>
<b>Maximum Aggregate Limit</b>	<b>20</b>

**(ii) Contribution to Corporate Life and Management of the Institution:**

Nature of Activity	Maximum Score
A) Contribution to Corporate life in Universities / colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes ( 2 Points each).	<b>10</b>
B) Institutional Governance responsibilities like, Vice Principal, Dean, Director, Warden, Bursar, School chairperson, IQAC coordinator ( 10 points each).	<b>10</b>
C) Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library committee ( 5 points each).	<b>10</b>
D) Responsibility for, or participation in committees for students Welfare, Counseling, Discipline and any other university / college committee. ( 5 points each).	<b>10</b>
E) Organization of Conference/ Training as Chairman/Organizational Secretary/Convener : (a) International (10 points), National/Regional ( 5 points) (b) as member of the organizing committee ( 1 point each).	<b>10</b>
<b>Maximum Aggregate Limit</b>	<b>15</b>

**(iii) Professional Development Related Activities**

Nature of Activity	Maximum Score
A) Membership in Profession related committees at state and National level a) At International level : 5 points each. b) At national level : 3 points each. c) At site level : 2 points each.	<b>10</b>
B) Participation in subject associations, conferences, seminars without paper presentation ( Each activity : 2 point).	<b>10</b>
C) Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance ( Each activity 5 points).	<b>10</b>
D) Membership/ Participation in State/Central Bodies/Committees on Education, Research and National Development ( 5 points each)	<b>10</b>
E) Publication of articles in newspapers, magazines or other publications ( not covered in category 3); radio talks; television programmes ( 1 point each).	<b>10</b>
<b>Maximum Aggregate Limit</b>	<b>15</b>

**CATEGORY-III:  
RESEARCH AND ACADEMIC CONTRIBUTIONS**

**Brief Explanation:** Based on the teacher’s self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

Sr. No.	APIs	Engineering/Agriculture/ Veterinary Science/Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/Social Sciences/Library/ Physical education/Management	Max. points for University and college teacher position
<b>III A</b>	Research Papers published in:	Refereed Journals *	Refereed Journals*	15 / publication
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10 / Publication
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10/ publication
<b>III (B)</b>	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author; 10 /chapter in an edited book
		Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	Subject Books by / national level publishers/ State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books
		Subject Books by Other local publishers with ISBN/ISSN numbers.	Subject Books by Other local publishers with ISBN/ISSN numbers.	15 / sole author, and 3 / chapter in edited books
		Chapters contributed to edited knowledge based volumes published by International Publishers	Chapters contributed to edited knowledge based volumes published by International Publishers	10 /Chapter
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes in Indian/National level publishers with ISBN /ISSN numbers and with numbers of national and international directories	5 / Chapter

<b>III (C)</b>	<b>RESEARCH PROJECTS</b>			
<b>III (C) (i)</b>	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20 /each Project
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs	Major Projects Amount mobilized with minimum of Rs. 3.00 lakhs up to Rs. 5.00 lakhs	15 /each Project
		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakh)	Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakh)	10/each Project
<b>III (C) (ii)</b>	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs.10.00 lakh	Amount mobilized with minimum of Rs. 2.0 lakhs	10 per every Rs.10.0 lakhs and Rs.2.0 lakhs, Respectively
<b>III (C) (iii)</b>	Completed projects : Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 /each major project and 10 / each minor project
<b>III (C) (iv)</b>	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process	Major Policy document of Govt. Bodies at Central and State level	30 / each national level output or patent /50 /each for International level,
<b>III (D)</b>	<b>RESEARCH GUIDANCE</b>			
<b>III (D) (i)</b>	M.Phil.	Degree awarded only	Degree awarded only	3 /each candidate
<b>III (D) (ii)</b>	Ph.D	Degree awarded	Degree awarded	10 /each candidate
		Thesis submitted	Thesis submitted	7 /each candidate
<b>III(E)</b>	<b>TRAINING COURSES AND CONFERENCE /SEMINAR/WORKSHOP CONDUCTED</b>			
<b>III(E) (i)</b>	Refresher courses, Methodology workshops, Training, Teaching-Learning- Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20/each
		(b) One week duration	(b) One week duration	10/each
<b>III(E) (ii)</b>	Papers in Conferences/ Seminars/ workshops etc.**	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in	
		a) International	a) International	10 each
		b) National	b) National	7.5 / each
		c) Regional/State level	c) Regional/State level	5 /each
		d) Local –	d) Local –University/	3 / each

		University/College level	College level	
<b>III(E) (iv)</b>	Invited lectures or presentations for conferences/ / symposia	(a) International	(a) International	10 /each
		(b) National level	(b) National level	5/each

\*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) indexed journals – by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points.

\*\* If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e) (ii)).

**Notes.**

The API for joint publications will have to be calculated in the following manner:

- Single author – 100% of total points
- Two Authors: First/Principal author and the corresponding author / supervisor / mentor – 60% of the total points to each.
- Three or more authors: First/Principal author and the corresponding author / supervisor / mentor – 60% of the total points to each. Third and Forth authors – 40% of the total points to each. More than four authors are not considered.

**APPENDIX – I: TABLE – II**

**DR.BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY, AURANGABAD**  
ACADEMIC PERFORMANCE INDICATORS (APIs) FOR CAREER ADVANCEMENT SCHEME (CAS)  
PROMOTIONS FOR COLLEGE & UNIVERSITY **DIRECTOR OF PHYSICAL EDUCATION**  
CATEGORY I: TEACHING, TRAINING, COACHING, SPORTS PERSON  
DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES

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**CATEGORY –I**  
**TEACHING, TRAINING, COACHING, SPORTS PERSON DEVELOPMENT AND**  
**SPORTS MANAGEMENT ACTIVITIES**

<b>S. No.</b>	<b>Nature of Activity</b>	<b>Maximum Score</b>
1	Management of Physical Education and Sports Programme for students (Planning, executing and evaluating the policies in Physical Education and Sports). (20 Points) Lecture cum practice based athlete / sports classes, seminars undertaken as percentage of allotted hours (20 points)	40
2	Extending services, sports facilities and training on holidays to the institutions and organizations.	10
3	Organizing and conducting sports and games competitions at the International /National/ State/ Inter University/Inter Zonal Levels. (25 Points) Organizing and conducting coaching camps / sportsperson development / training programmes. (15 Points)	40
4	Up gradation of scientific and technological knowledge in Physical Education and Sports. (5 Points) Identifying sports talents and Mentoring sports excellence among students. (10Points)	20
5	Development and maintenance of play fields, purchase and maintenance of the other sports facilities.	15
<b>Total Score</b>		<b>125</b>

<b>Minimum API Score Required</b>	<b>75</b>
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**Details of Category I of Table II**

<b>S. No.</b>	<b>Nature of Activity</b>	<b>Maximum Score</b>
1	<p><b>Management of Physical Education and Sports Programme for students (Planning, executing and evaluating the policies in Physical Education and Sports):</b></p> <p>Planning of physical Education &amp; sports, Physical fitness programs, Physical Training programs, Sports facilities, Various Physical tests, Test &amp; measurements , Evaluation of Physical fitness &amp; Training Programs, Organizing special coaching camp, Intra-Muller of various Game sports, (5 points each)</p> <p><b>( Max. 20 points)</b></p> <p>-----</p> <p><b>Lecture cum practice based athlete / sports classes, seminars undertaken as percentage of allotted hours:</b></p> <p>Inspire the students, Guest lecture , Introduction of game &amp; sports</p> <p>Exploration / Explain the rules &amp; regulation of game &amp; sports, Explain tricks &amp; tactics of game &amp; sports, Expert speech &amp; demo on various Game &amp; Sports, Conduct seminar on Games, Sports , Special coaching camps for selected players, Personal coaching for Indoor &amp; outdoor Games, Athletic coaching camp, Personality development &amp; positive attitude camp ( 3 points each)</p> <p><b>(Max. 20 points)</b></p>	40
2	<p><b>Extending services, sports facilities and training on holidays to the institutions and organizations:</b></p> <p>Summer vacation Indoor camp, Summer vacation swimming camp , Winter vacation camp , Winter vocation outdoor camp, Pre-Season coaching camp on Holiday, Expert speech &amp; demo on various Game &amp; Sports, Post season preparation camp, Trekking &amp; rope climbing camp, Yoga camp on holiday ( 5 Points each)</p>	10

3	<p><b>Organizing and conducting sports and games competitions at the International /National/ State/ Inter University/Inter Zonal Levels:</b> International 10 Points, National 08 Points, Inter University 07 Points State 05 Points, Inter Group 03 Points, Inter College 02 Points. ( Max. 25 Points)</p> <p><b>Organizing and conducting coaching camps / sportsperson development / training programmes:</b> International 10 Points, National 08 Points, Inter University 07 Points State 05 Points, Inter Group 03 Points, Inter College 02 Points. ( Max. 15 Points)</p>	40
4	<p><b>Up gradation of scientific and technological knowledge in Physical Education and Sports:</b> Theoretical &amp; class room presentation on various games using LCD, Explaining use of Technology in various Games , Study &amp; analysis of games of others using ICT , Use of Latest tools &amp; machines for practicing the games (2 points each) ( Max. 10 Points)</p> <hr/> <p><b>Identifying sports talents and Mentoring sports excellence among students:</b> Study of various factor of sports psychology, Experiments on types of exercises &amp; its benefits, Update latest rules, Identifying sports talent by various ways, Study the History of dynamic personalities , Improve the level of sports personality, Practical work on the ground ( 3 points each) ( Max. 10 Points)</p>	20
5	<p><b>Development and maintenance of play fields, purchase:</b> Maintenance of Various Sports fields, Maintenance of Various Sports indoor Equipments Purchase for indoor games, Equipments Purchase for outdoor games ( 2 points each)</p>	15
<b>Total Score</b>		<b>125</b>
<b>Minimum API Score Required</b>		<b>75</b>

**CATEGORY II:  
CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT  
RELATED ACTIVITIES.**

<b>S. No.</b>	<b>Nature of Activity</b>	<b>Maximum Score</b>
i	Student related co-curricular, extension and field based activities (such as Cultural exchange and Sports Programmes (Various level of extra murals and intramural programmes); extension work through NSS/NCC and other channels.	20
ii	Contribution to Corporate life Management of the sports units and institution through participation in sports and administrative committees and responsibilities.	15
iii	Professional Development activities ( such as Participation in Seminars, conferences, short term, training courses, camps and events, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15
	<b>Total Score</b>	<b>50</b>
	<b>Minimum API Score Required</b>	<b>15</b>

**DETAILS OF CATEGORY - II**

**(i) Extension and Co-curricular & field based Activities:**

<b>Nature of Activity</b>	<b>Maximum Score</b>
A) Field Studies, Educational tour, Industry-implant training, placement activity (5 points each).	<b>10</b>
B) Positions held/Leadership role played in organization linked with Extension work and National service Scheme(NSS), NCC, NSO or any other similar activity (Each activity 10 points).	<b>10</b>
C) Students and Staff Related Socio Cultural and Sports Programmes, campus Publications ( Departmental level 2 points, institutional level 5 points.	<b>10</b>
B) Community work such as values of National integration, Environment democracy, socialism, Human Rights, peace, scientific temper: flood or drought relief, small family norms etc. ( 5 points each ).	<b>10</b>
<b>Maximum Aggregate Limit</b>	<b>20</b>

**(ii) Contribution to Corporate Life and Management of the Institution:**

Nature of Activity	Maximum Score
F) Contribution to Corporate life in Universities / colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes ( 2 Points each).	<b>10</b>
G) Institutional Governance responsibilities like, Vice Principal, Dean, Director, Warden, Bursar, School chairperson, IQAC coordinator ( 10 points each).	<b>10</b>
H) Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library committee ( 5 points each).	<b>10</b>
I) Responsibility for, or participation in committees for students Welfare, Counseling and Discipline ( 5 points each).	<b>10</b>
J) Organization of Conference/ Training as Chairman/Organizational Secretary/Treasurer : (a) International (10 points), National/Regional ( 5 points) (b) as member of the organizing committee ( 1 point each).	<b>10</b>
<b>Maximum Aggregate Limit</b>	<b>15</b>

**(iii) Professional Development Related Activities**

Nature of Activity	Maximum Score
F) Membership in Profession related committees at state and National level i. At International level : 5 points each. ii. At national level : 3 points each. iii. At site level : 2 points each.	<b>10</b>
G) Participation in subject associations, conferences, seminars without paper presentation ( Each activity : 2 points).	<b>10</b>
H) Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance ( Each activity 5 points).	<b>10</b>
I) Membership/ Participation in State/Central Bodies/Committees on Education, Research and National Development ( 5 points each)	<b>10</b>
J) Publication of articles in newspapers, magazines or other publications ( not covered in category 3); radio talks; television programmes ( 1 point each)	<b>10</b>
<b>Maximum Aggregate Limit</b>	<b>15</b>

**CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS**

AS PER APPENDIX – I: TABLE I, CATEGORY III.

**APPENDIX – I: TABLE – III**

**DR.BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY, AURANGABAD**  
ACADEMIC PERFORMANCE INDICATORS (APIs) FOR CAREER ADVANCEMENT SCHEME (CAS)  
PROMOTIONS FOR COLLEGE FOR COLLEGE & UNIVERSITY LIBRARIANS

**CATEGORY- I:**

**PROCUREMENT, ORGANISATION, AND DELIVERY OF KNOWLEDGE AND  
INFORMATION THROUGH LIBRARY SERVICES**

Sr.No.	Nature of Activity	Maximum Score
1	Library resources organization and maintenance of books, journals, reports; Provision of library reader- services, literature retrieval services to researchers and analysis of reports; Provision of assistance to the departments of University/College with the required inputs for preparing reports, manuals and related documents; Assistance towards updating institutional website with activity related information and for bringing out institutional Newsletters, etc.	40
2	ICT and other new technologies' application for up gradation of library services such as automation of catalogue, learning resources procurement functions, circulation operations including membership records, serial subscription system, reference and information services, library security (technology based methods such as RFID, CCTV), development of library management tools (software), Intranet Management.	30
3	Development, organization and management of e-resources including their accessibility over Intranet/Internet, digitization of library resources, e-delivery of information, etc.	25
4	User awareness and instruction programmes (Orientation lectures, users' training in the use of library services as e-resources, OPAC; knowledge resources user promotion programmes like organizing book exhibitions, other interactive latest learning resources, etc.	20
5	Additional services such as extending library facilities on holidays, shelf order maintenance, library user manual, building and extending institutional library facilities to outsiders through external membership norms	10
	<b>Total Score</b>	<b>125</b>
	<b>Minimum API Score required</b>	<b>75</b>

**Details of Category I of Table III**

Sr.No.	Nature of Activity	Maximum Score
1	<p><b>a)Information and for bringing out institutional Newsletters, etc.</b></p> <p>Books collected / acquired (collection Building), Journals Subscribed, E-Journals, Reports collected, Back volumes collected / Bound, Technical Processing, Accessioning , Classification , Cataloguing, Book Binding , Training to library staff to maintain collection. ( 2 points each)</p> <p><b>b)Book Purchase Policy:</b></p> <p>Recommended by Teachers, Recommended by Students/Staff , Recommended by Check list, Publisher Catalogue , Books Review, exhibition , etc . Arrangement of Collection / Stack Arrangement , Subject-wise / Classified shelving , Alphabetical shelving, Stock verification is completed regularly, Write off/ weeding out of books, reading materials, etc. Collection Promotion, Expl.:-Display, Additions list, in house exhibition. ( 2 points each)</p> <p><b>c)Library Services:</b></p> <p>Reference Service, Current Awareness Services , Selective Dissemination of Information Services, Bibliographic/Catalogues/ Index Services, Inter Library loan Services, On-line Public Access catalogue (OPAC), Home lending Services , Reprographic Services , Internet Information Services, Information Extension Services , E-Journals Services, Periodical Contents Services, Information Analysis for catalogue / Index , Document Deriving Services , Audio-Visuals information Services, Indexing / Abstracting Services. ( 2 points each)</p> <p><b>d)Provision of assistance to the Departments of University / College with required inputs for preparing reports, manuals and related documents:</b></p> <p>Assistance by providing number of books, reports to Departments, Assistance by providing documents under documents</p>	40

	<p>delivery facilities to Departments, Assistance by providing Technical guidance to develop Departmental Library, Assistance by providing books to faculties of Departments, Assistance by providing Indexing / Abstracting /Periodical Contents to faculties of Departments/ Sections. ( 2 points each)</p> <p><b>e)Assistance towards updating institutional website with activity related information and for bringing out institutional Newsletters:</b></p> <p>Information Provided about Library, Information Provided about Services rendered, Information Provided about Link of e-Resources , Information Provided about new additions, Information Provided about Transactions, Information Provided about Library members, Information Provided for University / College publication. ( 2 points each)</p>	
2	<p><b>a)Information Communication Technologies (ICT) and other new technologies application for up gradation of Library Services:</b> Library Automation, Data Capturing , Provision of OPAC , Membership data creation / Readers data creation, Computerized Reports Generation, Computerized Alphabetic list of books generation, Daily / Weekly /Monthly computerized Reports generation for transaction, Computerized Acquisition, Computerized periodicals Registration, Computerized list of back volumes, Computerized list of members / readers, etc. ( 3 points each)</p> <p><b>b)Involvements in Library Security Technology:</b> RFID Technology, CCTV Technology, 3MP Technology, Other electronic Security, Library Management Software, Internet for Library management /function. ( 5 points each)</p>	30
3	<p><b>a) Development, organization and management of e-resources including their accessibility over internet:</b> Web Resources facilities provided to readers Expl.:-Consortia, Open access journals, <b>DOAJ</b>, J-Gate, etc. ( 5points each)</p> <p><b>b) Digitization of Library Resources and e-delivery of information:</b> Digital Library developed for readers, Information collected and delivered thorough electronic devices to Institutional Departments / Sections and readers, Digitization / Computerization of Library, Digitization / Lamination of Rare Books, Manuscripts, etc. Databases</p>	25

	<p>Subscribed ( 5 points each)</p> <p><b>c) Types of Databases Management:</b>            CDs stored, Hard Disk stored, Printed and stored (2 points each)</p>	
4	<p><b>a)User Awareness and Instruction programmes:</b>            Users education activities, Training or knowledge inculcation <b>to readers</b> about, How to use library resources, Library talks / Lectures arranged for users, Instructions inculcation / display about OPAC. (3 points each)</p> <p><b>b)Information Sources promotion programmes:</b>            Originating Books exhibition, Originating Journals display , Parading Bulletin Board Services, Originating Display of New Added books, Conducting Information literacy programmes. (3 points each)</p>	20
5	<p><b>a)Additional Services such as extending Library facilities on holidays:</b>            Textbook Section services provided , Reading Room facilities provided, If required, Reading Room hours extended, Sanitary and Drinking Water services provided including holidays, Shelf Indicators / stickers maintained in stack to guide the readers, Library users manual brought out to guide the readers. (3 points each)</p> <p><b>b) Institutional Library facilities extended to outside / external readers:</b>            Reference Service, Reprographic , Temporary memberships , Referral service. (3 points each)</p> <p><b>c) External Institutes are provided with Library services:</b>            Memberships opened to institutes, Inter Library Loan Services provided to institutes. (3 points each)</p>	10
	<b>Total Score</b>	<b>125</b>
	<b>Minimum API Score required</b>	<b>75</b>

**CATEGORY - II**

**CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT  
RELATED ACTIVITIES**

Sr.No.	Nature of Activity	Maximum Score
i	Student related co-curricular, extension and field based activities (such Cultural exchange and Library service Programmes (various level of extramural and intramural programmes); extension, library-literary work through different channels.	20
ii	Contribution to Corporate life and management of the library units and institution through participation in library and administrative committees and responsibilities.	15
iii	Professional Development activities (such as participation in seminars, conferences, short term, e-library training courses, workshops and events, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III)	15
	<b>Total Score</b>	<b>50</b>
	<b>Minimum API Score required</b>	<b>15</b>

**DETAILS OF CATEGORY II of Table III**

Sr. No.	Nature of Activitys	Maximum Score
i	Cultural/ exchange programmes originated for internal Intuitions students, Cultural/ exchange programmes originated for external Intuitions students, Originating of Extension programmes arranged for awareness among students / public. Lectures delivered for local students, Lectures delivered for university students, Library Hours arranged for internal/ external students. ( 5 points each)	20
ii	Senate, Management Council , Academic Council , Faulty , Board of Studies, Board of Examination , Local University Committees, Local College Committees , Selection Committees. (2 points each)	15
iii	Participation in Seminars / Conferences / Workshops, Orientation course, Refresher Course, Training Course, etc., Delivered lectures for professionals at Seminars, Conferences, Workshops, Training,	15

	Orientation/ Refresher Courses, Membership of Professional Associations including position acquired in it., Professional Information Disseminated through Bulletin Board, Brochures, Pamphlets ,etc., Creation of information, new methodology, new techniques to manage library / profession, Editor / Sub-editor / Associate editor/ Patron .etc for publications in profession, Advisor / Organizer / Convener, etc for professional activities. ( 3 points each)	
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**CATEGORY III: RESEARCH AND ACADEMIC CONTRIBUTIONS**

AS PER APPENDIX – I: TABLE I, CATEGORY III.

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